Kentucky Employees' Health Plan
2014 SPOTLIGHT TRAINING

New Express Scripts website for pharmacy benefit management

Why use Express Scripts website?

Members who use Express Scripts website can manage their prescriptions online.

- Refills, renewals and order status
- View claims, balances and prescription history
- Locate a pharmacy
- View deductibles and max-out-of pocket on CDHP
- Price medication
- Transfer prescriptions to mail order

Express Scripts online

Express-Scripts.com to log in or create a new user account

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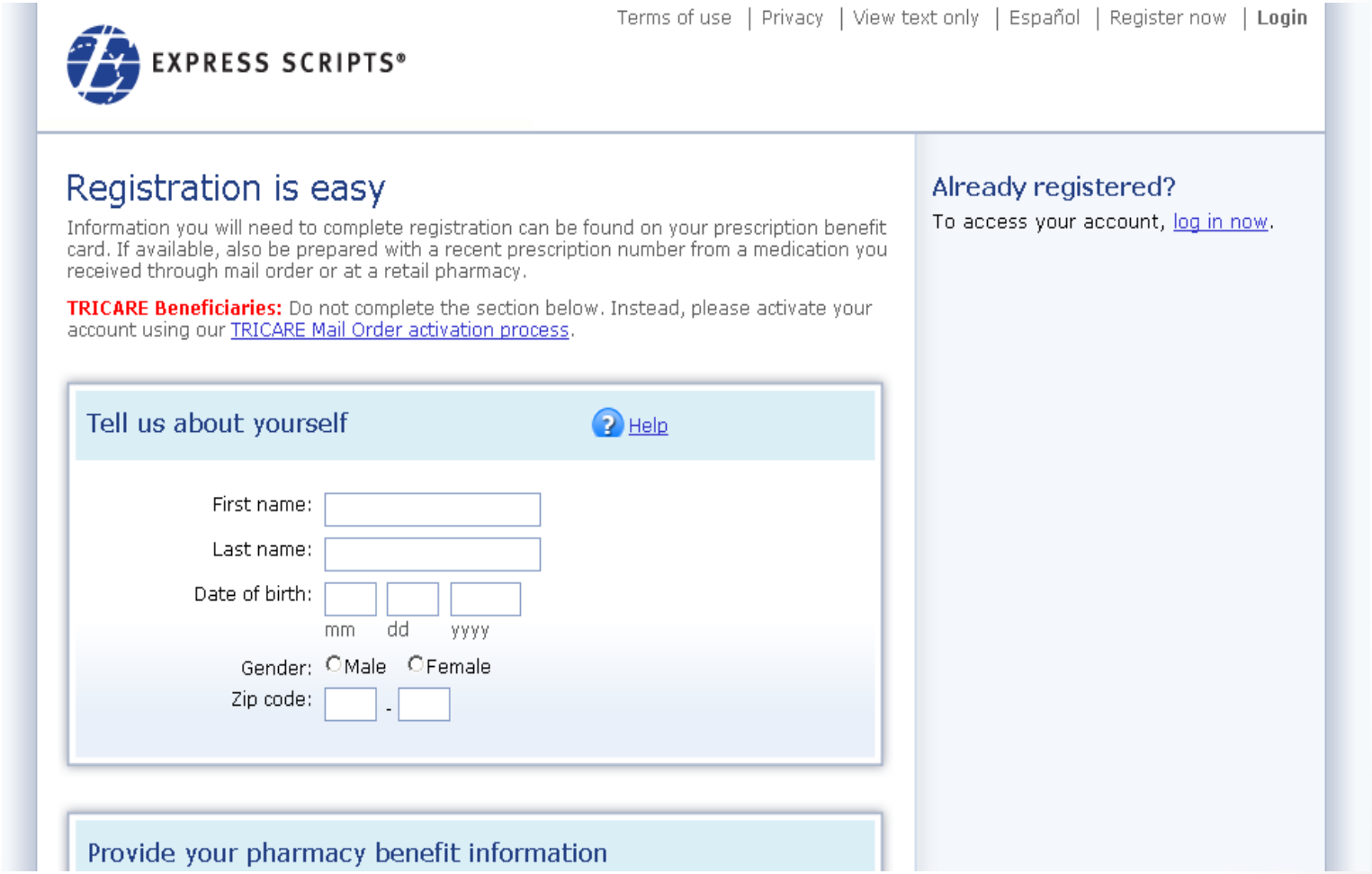
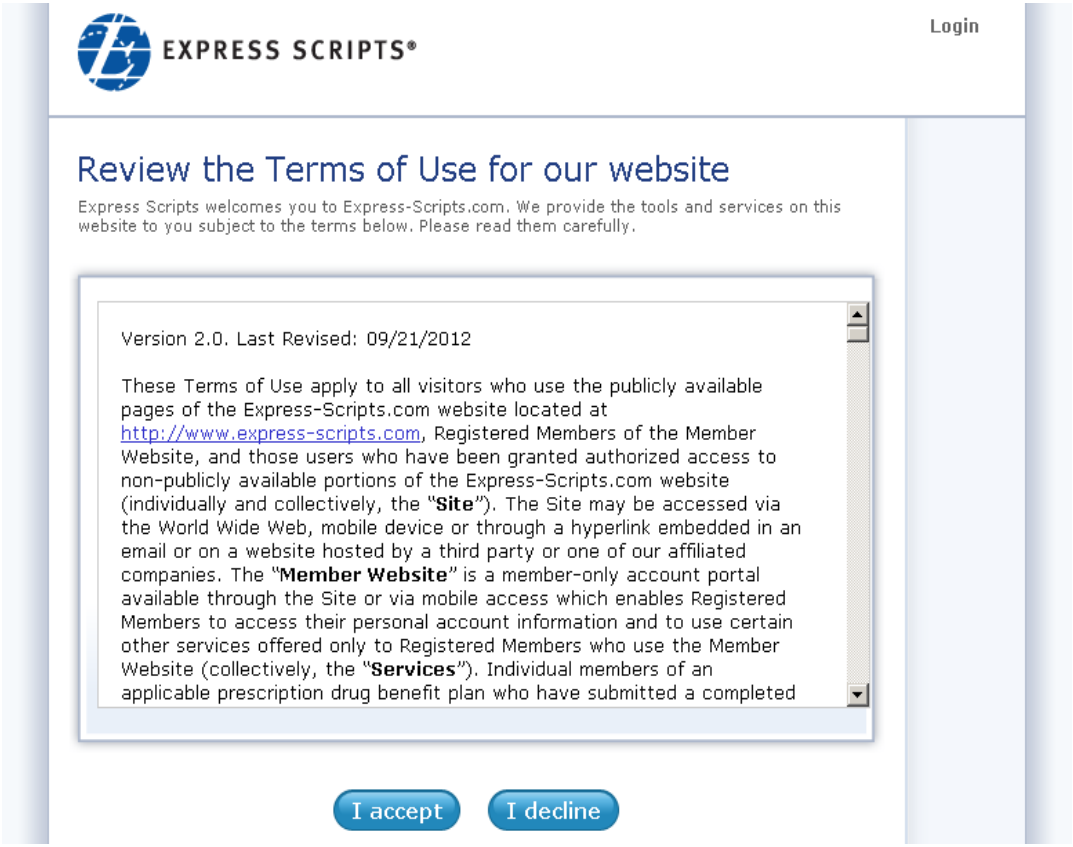
Register as a New User



Terms of Use

Once a member registers for the first time, a new Terms of Use will display for members to review and accept.



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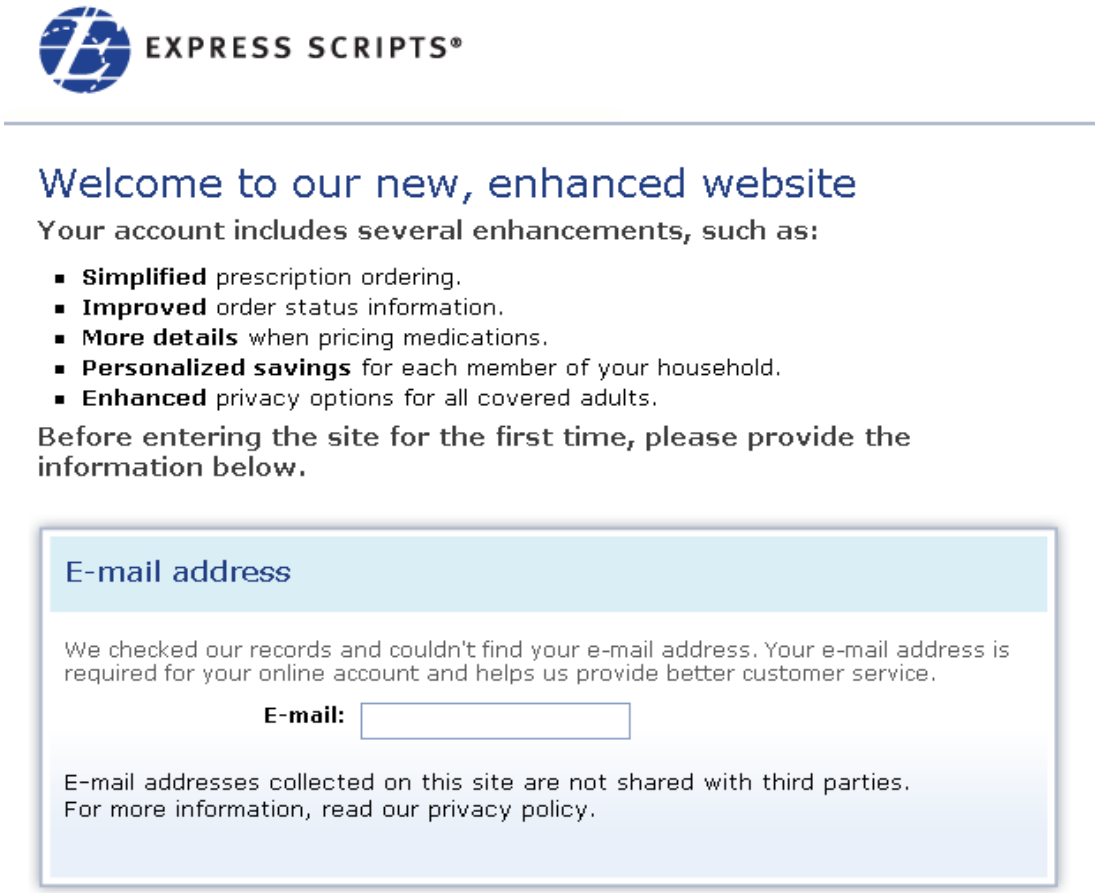
Web Profile Updates

Express Scripts registered members without an email address in their web profile will be prompted to add one.



Household View

If members had Household View/Family enabled before transition to the enhanced member portal, all adult dependents will need to register and grant permission to all other adult household members to view each others' information.

Share your prescription information

Now, you and the other adults covered by your plan can keep personal prescription information private or choose to share it. Each covered adult must register separately. Then, you can view and order prescriptions for the adults who chose to share with you.

You can allow your spouse or domestic partner to view and order your prescriptions:

☐ Check this box to let your covered spouse or domestic partner view your prescriptions and order on your behalf.

You can also share your profile with other adult members of your household. Check all who apply:*

☐ Chris (D.O.B. 01/01/0000)

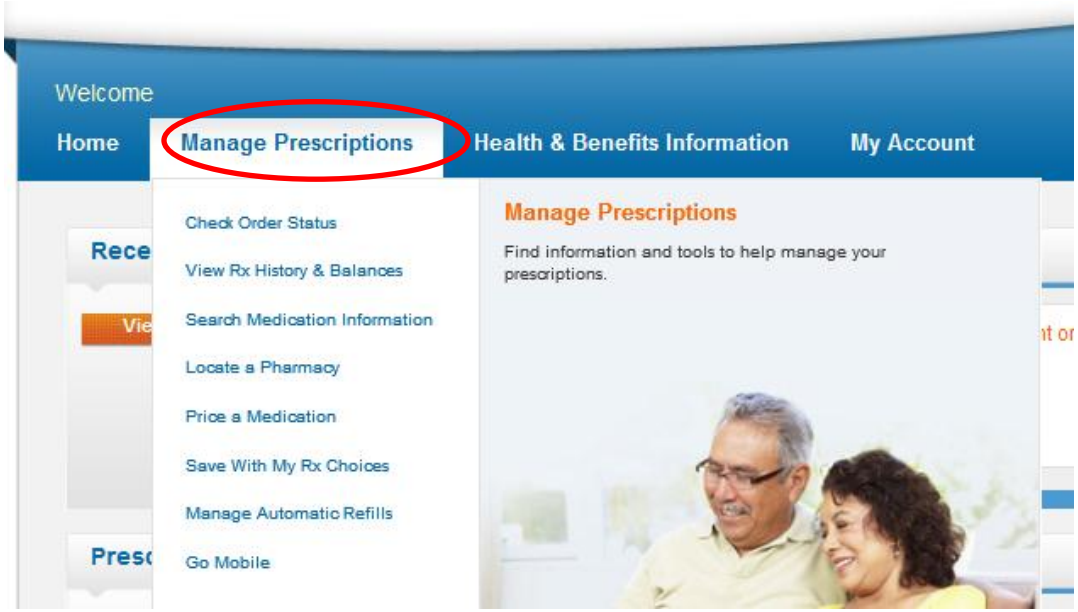
☐ Vanessa (D.O.B. 01/01/0000)

* **Important note:** The member(s) you select must also register with a prescription number to view and manage your prescription benefit. You can change these selections any time by visiting the "Update profile" section of this site.

Managing prescriptions online

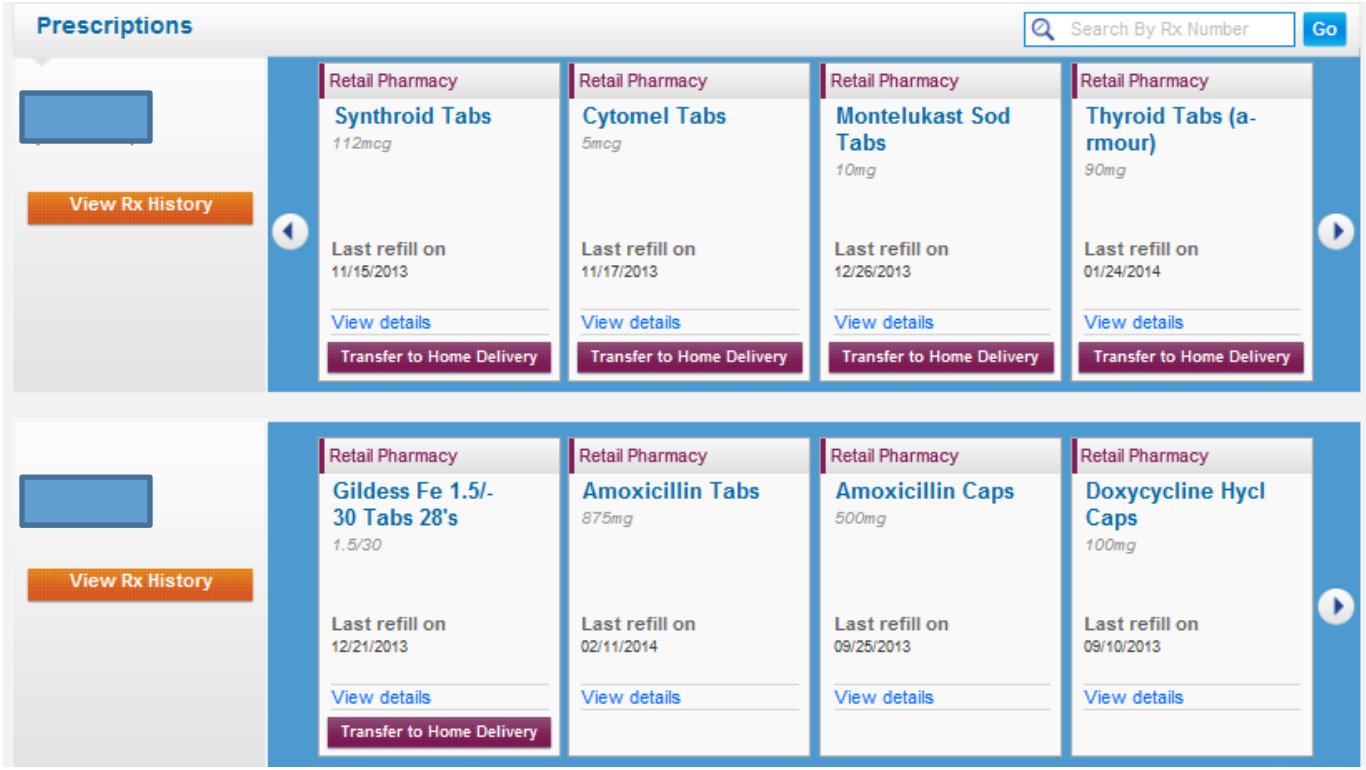
Upon log in, members are directed to the home page where they can immediately

- ✓ Order refills and renewals for their own and dependent prescriptions
- ✓ Transfer retail prescriptions to mail order delivery
- ✓ Receive medication alerts and take action
- ✓ Easily navigate to any feature of the site



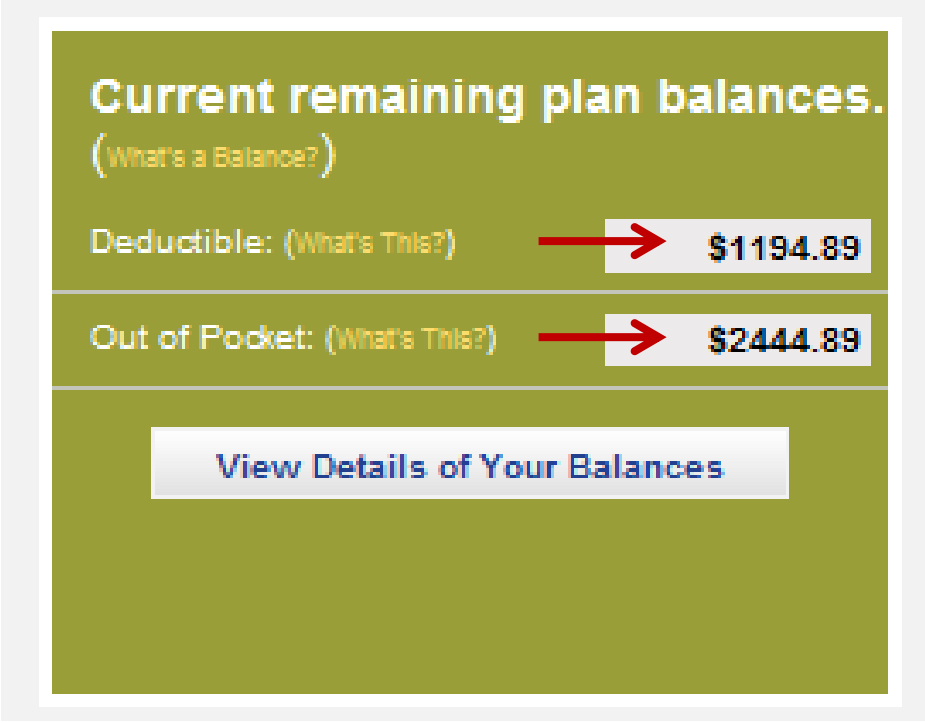
Manage prescriptions online

Members can view medications that have been previously filled at retail or mail order pharmacy



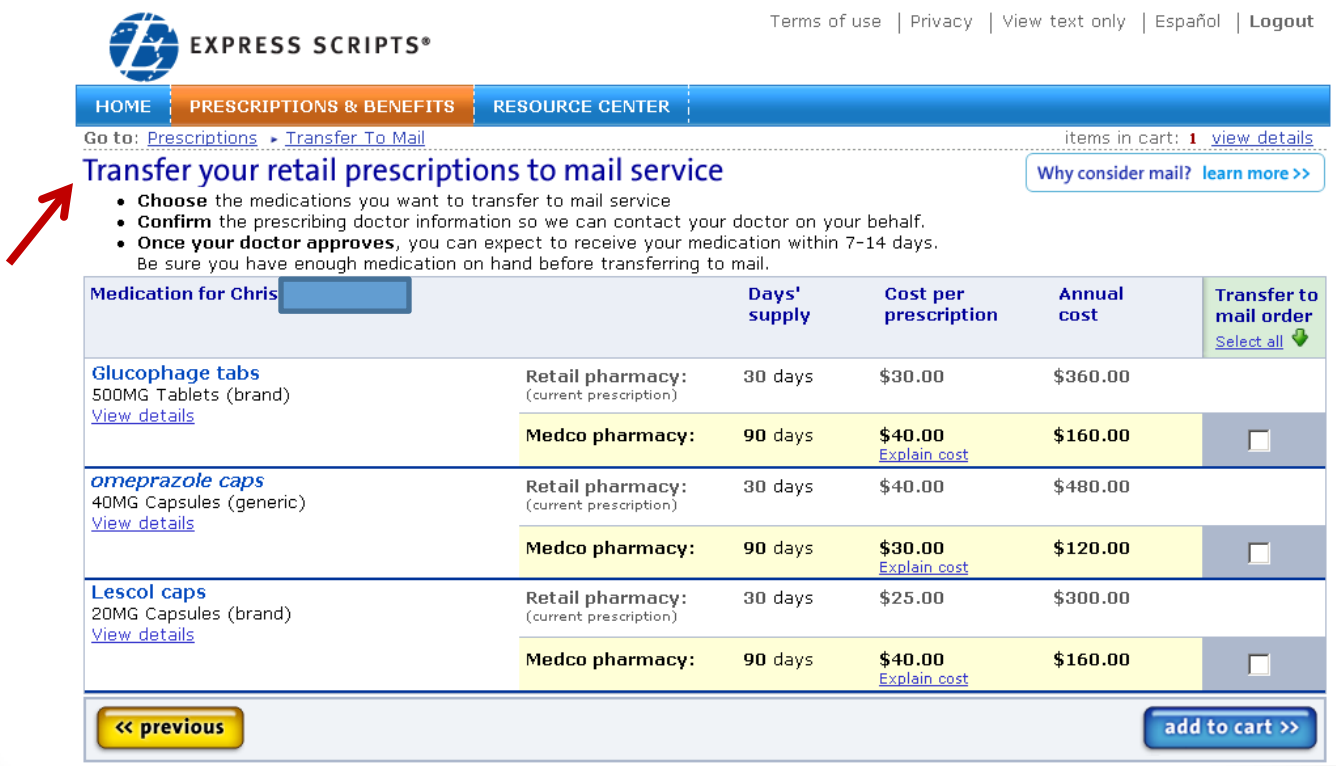
Deductible and Out-of - Pocket

Members with the consumer-driven health plan can view remaining plan balance for deductible and out-of pocket.



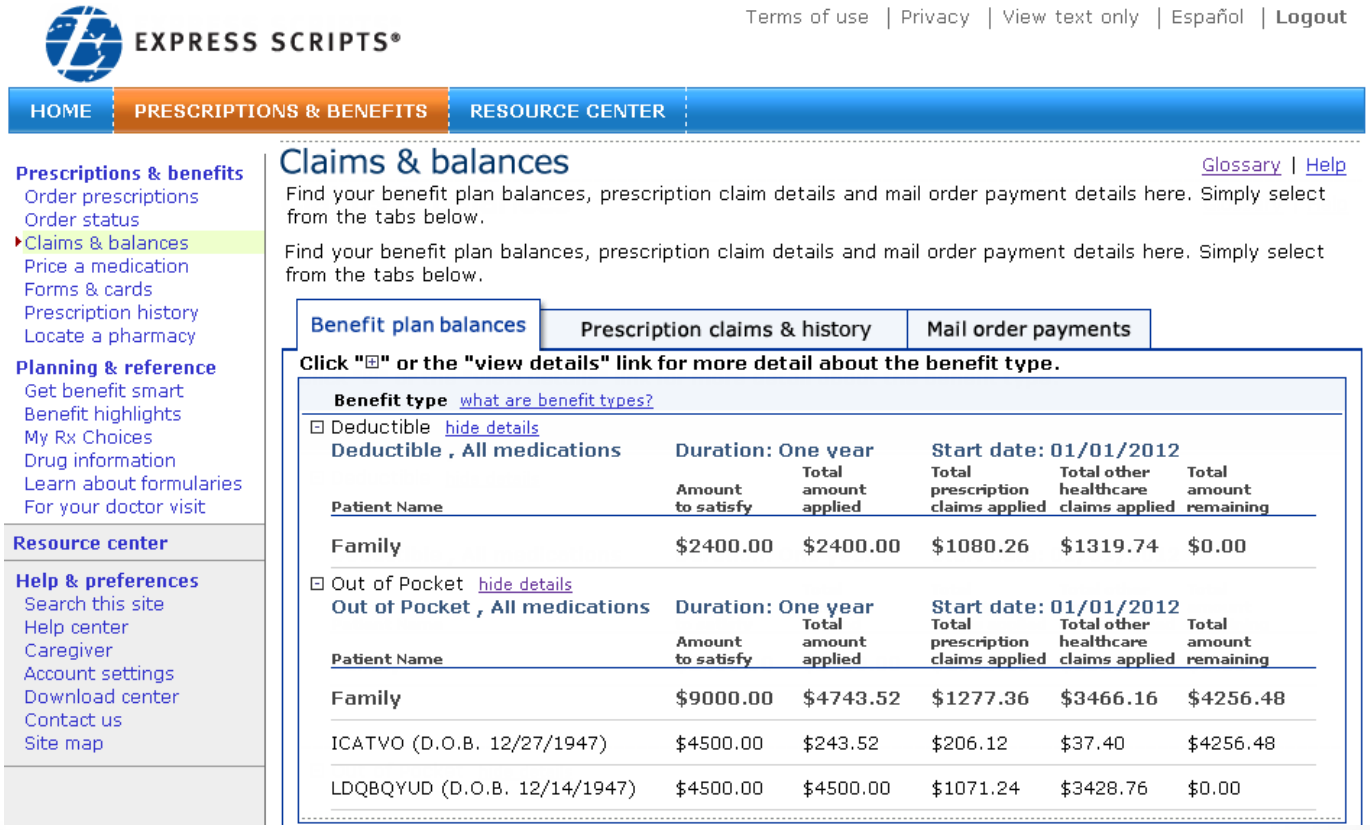
Online conversion programs: Transfer to mail

Tools to help members potentially lower drug costs, by enabling them to transfer qualified medications to home delivery



Claims and balances

Members can view and print detailed prescription history, claims information, mail order payment history and invoice details.



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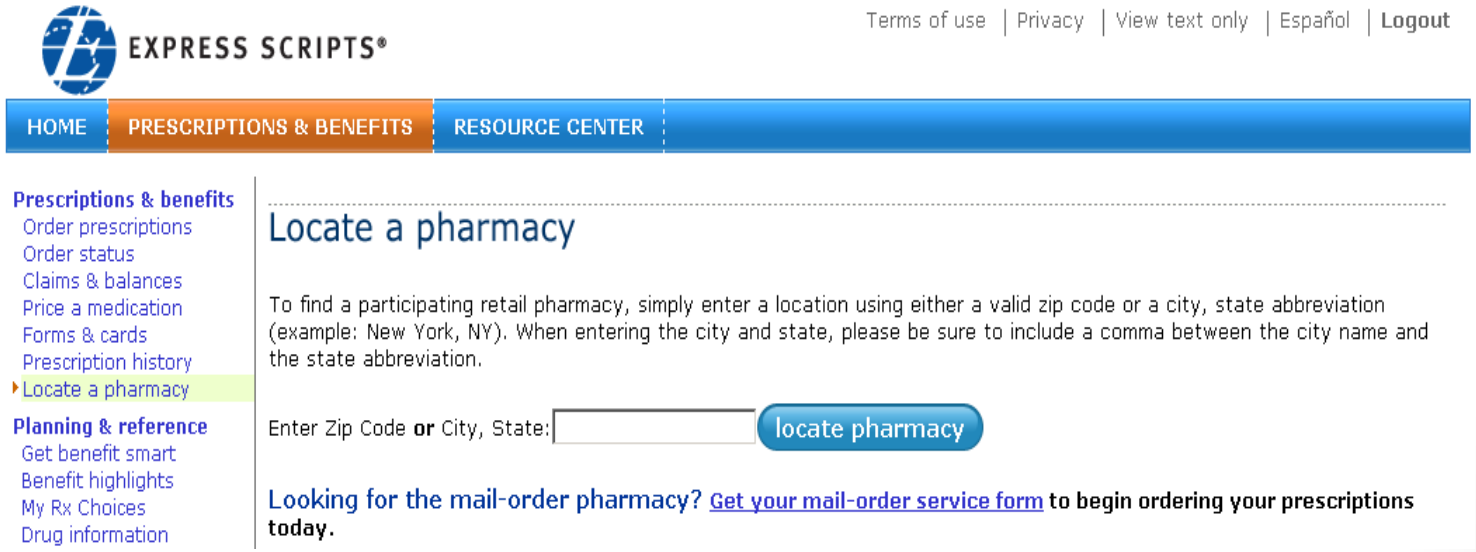
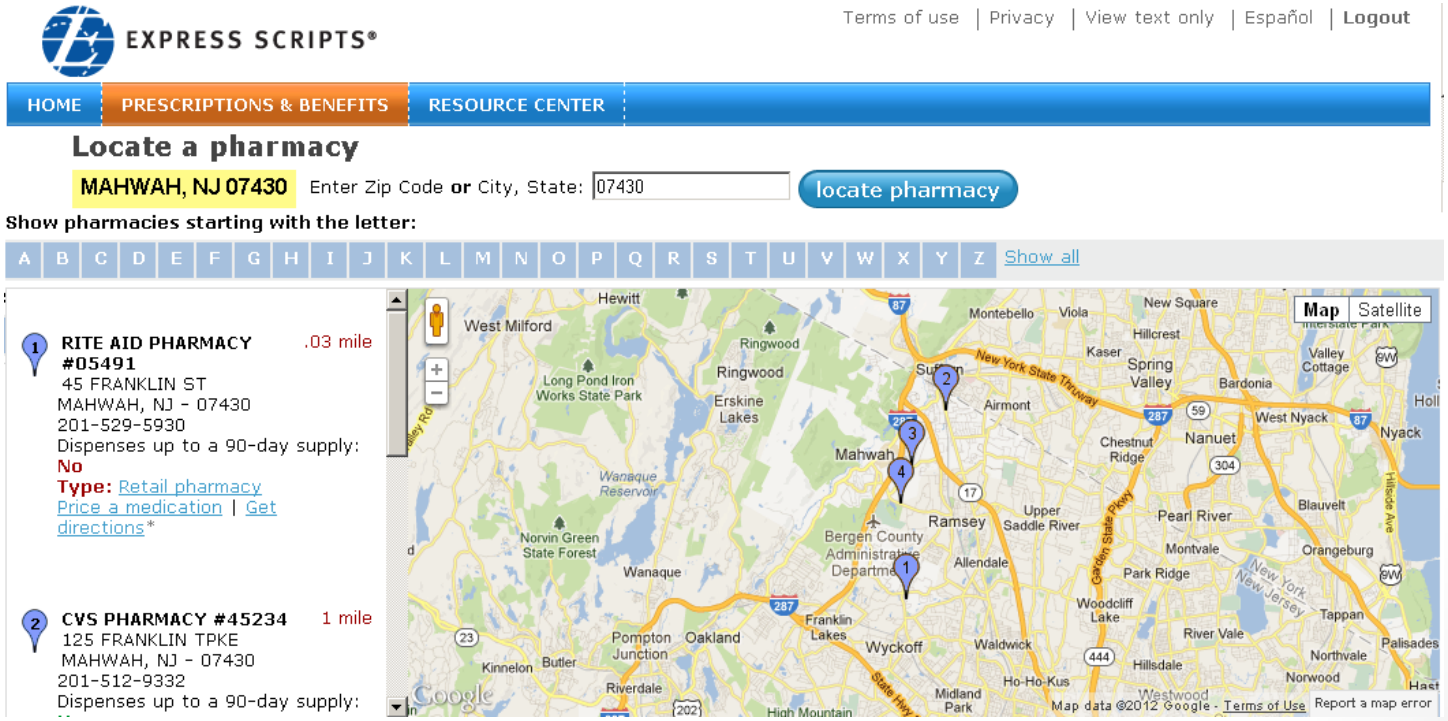
Locate a pharmacy

Members can search for retail pharmacies based on zip code or city, state as well as access the mail order pharmacy.



Directions from Google Maps

Members will receive directions using Google Maps when searching for a pharmacy as well as price of medication.



Benefit highlights and forms

Members can review highlights of retail and mail order components of their plan and print forms.

Pricing Medication

Members can price medication and see costs based on their current benefit plan.

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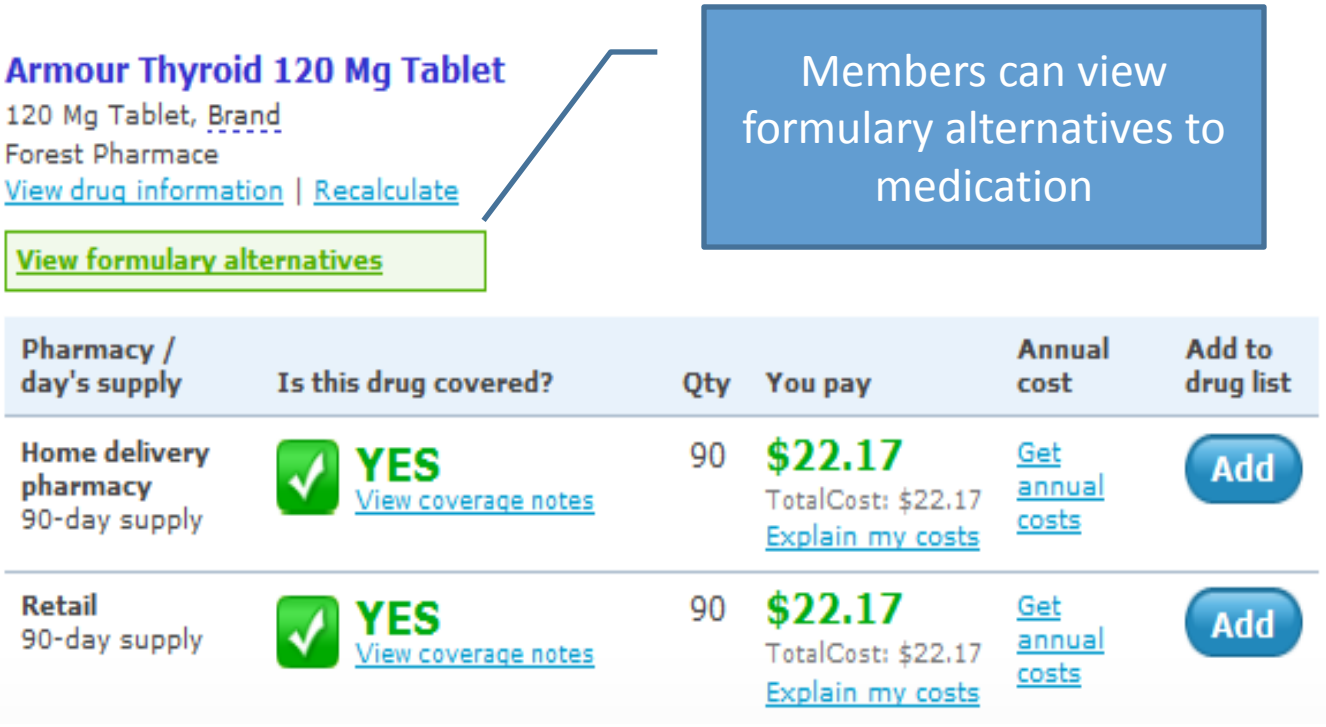
Pricing results

Members can view pricing for searched medication and generic equivalent if available.



Accessibility

Spanish-speaking members can view all site content in Spanish. Contents can also be read by screen readers for sight-impaired members